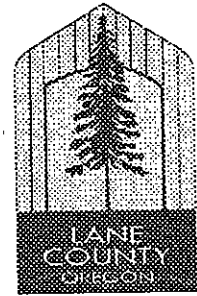


W-7.D.2

AGENDA COVER MEMO

AGENDA DATE: October 29, 2003
TO: Board of County Commissioners
DEPARTMENT: Health & Human Services
PRESENTED BY: Rob Rockstroh



AGENDA TITLE: IN THE MATTER OF ACCEPTING A GRANT FROM THE FEDERAL OFFICE OF JUVENILE JUSTICE AND DELINQUENCY PREVENTION (OJJDP) FOR \$100,000 FOR THE DRUG-FREE COMMUNITIES SUPPORT PROGRAM. (DEPARTMENT OF HEALTH & HUMAN SERVICES)(34)

I. MOTION

TO ACCEPT A GRANT FROM THE FEDERAL OFFICE OF JUVENILE JUSTICE AND DELINQUENCY PREVENTION (OJJDP) FOR \$100,000 FOR THE DRUG-FREE COMMUNITIES SUPPORT PROGRAM. (DEPARTMENT OF HEALTH & HUMAN SERVICES)(34)

II. ISSUE OR PROBLEM

Lane County has received notice of award of a \$100,000 grant from the federal Office of Juvenile Justice and Delinquency Prevention. The amount of the grant exceeds the county administrator's signature authority. Therefore, the Board must act to authorize the county administrator to sign for acceptance of the award. Furthermore, staff have been informed by the granting agency that this award may be renewable for up to four additional years, so the department is requesting authorization for the county administrator to sign acceptance for as many as four annual renewal applications and continuing awards of this grant.

III. DISCUSSION

A. Background / Analysis

On February 26, 2003, the Board approved a grant application to the federal Office of Juvenile Justice and Delinquency Prevention to provide for continued support of our Drug-Free Communities Support Program (Board Order No. 03-2-26-8). Notice of award of this application was received on September 30, 2003. This funding will provide \$100,000 for continuation of the work of community-based prevention coalitions for the period from October 1, 2003 through September 30, 2004.

A needs and risk assessment indicated a gap in prevention services targeted toward youth use of alcohol, heroin, and methamphetamine.

Community-based prevention coalitions work to fill this gap by pursuing the following goals:

- Reduce risk factors associated with substance abuse among youth and, over time, among adults;
- Increase protective factors that minimize risk of youth engaging in substance abuse; and
- Increase citizen participation among all sectors and organizations in Lane County to reduce substance abuse among youth.

Strategies required by the grant for this year of funding will include:

1. Recruit new coalition members;
2. Provide leadership development opportunities within the coalition;
3. Expand intergovernmental agreements;
4. Produce anti-drug public service announcements;
5. Provide substance abuse prevention training for the community;
6. Promote a meaningful and consistent criminal justice response to youth alcohol use; and
7. Restrict youth access to alcohol.

The budget for the program is shown below. Sixty-six percent of the grant dollars will be used to support Lane County prevention staff positions that are currently filled and active. The remainder will be spent on materials and services.

Budget Category	Federal	Match (Non-Federal)	Category Total
A. Personnel	\$ 42,062	\$ 8,159	\$ 50,221
B. Fringe Benefits	24,325	4,174	28,499
C. Travel	2,952	576	3,528
D. Equipment	0	0	0
E. Supplies	1,320	0	1,320
F. Construction	0	0	0
G. Consultants / Contracts	10,000	0	10,000
H. Other (Media United)	11,365	86,000	97,365
Total Direct Costs	92,024	98,909	190,933
I. Indirect Costs	7,976	1,482	9,458
TOTAL Project Costs	\$ 100,000	\$ 100,391	\$ 200,391

The one subcontractor identified for funding through this grant is RMC Research Corporation. RMC was identified in a competitive selection process to perform the evaluation for the grant. The total dollars reserved for evaluation are \$10,000. This total is within the delegated signature authority of the county administrator. Therefore, the Board will not be asked to award this subcontract.

Appropriation of funds from this grant award will be done through the supplemental budget process.

Lane County staff have been informed by the federal grant Program Manager that this grant award is renewable in one-year continuation periods for up to four additional years. Each additional year will require submittal of a grant continuation application and will be supported by a new annual award rather than a continuation amendment. Therefore, the Lane Manual 21.147(5) regarding a three-year limitation on grant amendments probably does not apply here. Furthermore, the Lane Manual 21.137 (3) allows the county administrator to "approve and execute all documents to continue a grant that was approved by the Board... so long as the continuation is substantially similar to the original proposal approved by the Board." The purpose of the grant as stated on the federal award document is "To achieve the two goals of reducing substance abuse among youth and strengthening community antidrug coalitions..." There are seven strategies that further define the purpose and these are as stated above. In the continuation grant applications, the two goals would remain unchanged and the seven strategies may change minimally from year to year. Therefore, unless informed otherwise by the Board, the department is assuming that the county administrator will have authority to sign any future grant renewal applications and continuing award documents.

B. Alternatives / Options

1. To approve the motion, accept the grant award and authorize the county administrator to sign the award document as well as future grant renewal applications and continuation awards.
2. Not to accept the motion. This will result in loss of funding and prevention services that will be supported by this funding including staff.

C. Recommendation

To approve number one above.

D. Timing

Upon approval, the funds will be appropriated and the subcontract for evaluation will be written and processed.

IV. IMPLEMENTATION

Upon action by the Board, the notice of grant award will be forwarded to the county administrator for signature, and the strategies described in the proposed plan will be implemented.

V. ATTACHMENTS

Board Order
Notice of Grant Award

Admin \ Jennette \ Board Orders \ OJJDP Prevention 2003-04 BO.doc

THE BOARD OF COUNTY COMMISSIONERS, LANE COUNTY, OREGON

ORDER:) IN THE MATTER OF ACCEPTING A GRANT FROM THE
) FEDERAL OFFICE OF JUVENILE JUSTICE AND DELINQUENCY
) PREVENTION (OJJDP) FOR \$100,000 FOR THE DRUG-FREE
) COMMUNITIES SUPPORT PROGRAM. (DEPARTMENT OF
) HEALTH & HUMAN SERVICES)(34)

WHEREAS, Lane County has received notice of award of a grant from the federal Office of Juvenile Justice and Delinquency Prevention in the amount of \$100,000 to support our Drug-Free Communities Support Program; and

WHEREAS, the amount of this award exceeds the signature authority of the county administrator; and

WHEREAS, Lane Manual Chapter 21 sets forth policy regarding signature authority of the county administrator; and

WHEREAS, appropriation of funds to support the services will be done through a supplemental budget adoption order;

NOW THEREFORE, IT IS HEREBY ORDERED, that the Board of County Commissioners accept the grant for FY 2003 Drug-Free Communities Support Program from the federal Office of Juvenile Justice and Delinquency Prevention in the amount of \$100,000.

AND IT IS FURTHER ORDERED, that the Board of County Commissioners delegate authority to the county administrator to sign the notice of grant award.

DATED this _____ day of October 2003.

Peter Sorenson, Chair
Lane County Board Of Commissioners

APPROVED AS TO FORM
Date 10/21/03 lane county
[Signature]
OFFICE OF LEGAL COUNSEL



U.S. DEPARTMENT OF JUSTICE
OFFICE OF JUSTICE PROGRAMS

**Office of Juvenile
Justice and Delinquency
Prevention**

**GRANT MANAGER'S MEMORANDUM, PT. I:
PROJECT SUMMARY**

Grant

PROJECT NUMBER

2003-ND-FX-0167

PAGE 1 OF 1

This project is supported under Pub. L. No. 107-82, 115 Stat. 814 (2001)

1. STAFF CONTACT (Name & telephone number)

Linda A. Rosen
(202) 353-9222

2. PROJECT DIRECTOR (Name, address & telephone number)

Elaine M. Phillips
Program Services Coordinator
125 East 8th Avenue
Eugene, OR 97401-2922
(541) 682-4162

3a. TITLE OF THE PROGRAM

FY 2003 Drug-Free Communities Support Program

**3b. POMS CODE (SEE INSTRUCTIONS
ON REVERSE)**

4. TITLE OF PROJECT

FY 2003 Drug-Free Communities Support Program

5. NAME & ADDRESS OF GRANTEE

Lane County
125 East 8th Avenue
Eugene, OR 97401-2922

6. NAME & ADDRESS OF SUBGRANTEE

7. PROGRAM PERIOD

FROM: 10/01/2003 TO: 09/30/2004

8. BUDGET PERIOD

FROM: 10/01/2003 TO: 09/30/2004

9. AMOUNT OF AWARD

\$ 100,000

10. DATE OF AWARD

09/30/2003

11. SECOND YEAR'S BUDGET

12. SECOND YEAR'S BUDGET AMOUNT

13. THIRD YEAR'S BUDGET PERIOD

14. THIRD YEAR'S BUDGET AMOUNT

15. SUMMARY DESCRIPTION OF PROJECT (See instruction on reverse)

Lane County is the fiscal agent for the Lane County Prevention Coalition. The coalition serves Lane County, OR, a geographically diverse area covering 4,610 square miles with a population of 325,900. The coalition includes four local community partnerships and more than forty organizations throughout Lane County. Risk assessments indicate that expanded prevention services targeting youth use of alcohol, heroin, and methamphetamine are urgently needed.

To achieve the two goals of reducing substance abuse among youth and strengthening community antidrug coalitions, this coalition will implement the following strategies: 1) recruit new coalition members; 2) provide leadership development opportunities within the coalition; 3) expand intergovernmental agreements; 4) produce antidrug public service announcements; 5) provide substance abuse prevention training for the community; 6) promote a meaningful and consistent criminal justice response to youth alcohol use; and 7) restrict youth access to alcohol.

ca/ncf




U.S. DEPARTMENT OF JUSTICE
OFFICE OF JUSTICE PROGRAMS

Office of Juvenile
Justice and Delinquency
Prevention

Grant

PAGE 1 OF 2

1. RECIPIENT NAME AND ADDRESS (Including Zip Code) Lane County 125 East 8th Avenue Eugene, OR 97401-2922		4. AWARD NUMBER: 2003-ND-FX-0167	
		5. PROJECT PERIOD: FROM 10/01/2003 TO 09/30/2004 BUDGET PERIOD: FROM 10/01/2003 TO 09/30/2004	
1A. GRANTEE IRS/VENDOR NO. 936002314		6. AWARD DATE 09/30/2003	7. ACTION Initial
		8. SUPPLEMENT NUMBER	
3. PROJECT TITLE FY 2003 Drug-Free Communities Support Program		9. PREVIOUS AWARD AMOUNT \$ 0	
		10. AMOUNT OF THIS AWARD \$ 100,000	
		11. TOTAL AWARD \$ 100,000	
12. SPECIAL CONDITIONS THE ABOVE GRANT PROJECT IS APPROVED SUBJECT TO SUCH CONDITIONS OR LIMITATIONS AS ARE SET FORTH ON THE ATTACHED 1 PAGE(S).			
13. STATUTORY AUTHORITY FOR GRANT This project is supported under Pub. L. No. 107-82, 115 Stat. 814 (2001)			
15. METHOD OF PAYMENT PAPRS			
AGENCY APPROVAL		GRANTEE ACCEPTANCE	
16. TYPED NAME AND TITLE OF APPROVING OJP OFFICIAL J. Robert Flores Administrator		18. TYPED NAME AND TITLE OF AUTHORIZED GRANTEE OFFICIAL William A. Vanvactor County Administrator	
17. SIGNATURE OF APPROVING OJP OFFICIAL 		19. SIGNATURE OF AUTHORIZED RECIPIENT OFFICIAL	19A. DATE
20. ACCOUNTING CLASSIFICATION CODES FISCAL FUND BUD. DIV. YEAR CODE ACT. OFC. REG. SUB. POMS AMOUNT X F ND 70 00 00 100000		21. ND03T00484	

OJP FORM 4000/2 (REV. 5-87) PREVIOUS EDITIONS ARE OBSOLETE.

OJP FORM 4000/2 (REV. 4-88)



U.S. DEPARTMENT OF JUSTICE
OFFICE OF JUSTICE PROGRAMS

Office of Juvenile
Justice and Delinquency
Prevention

AWARD CONTINUATION
SHEET
Grant

PAGE 2 OF 2

PROJECT NUMBER 2003-ND-FX-0167

AWARD DATE 09/30/2003

SPECIAL CONDITIONS

1. The recipient agrees to comply with the financial and administrative requirements set forth in the current edition of the Office of Justice Programs (OJP) Financial Guide.
2. The recipient acknowledges that failure to submit an acceptable Equal Employment Opportunity Plan (if recipient is required to submit one pursuant to 28 C.F.R. Section 42.302), that is approved by the Office for Civil Rights, is a violation of its Certified Assurances and may result in suspension or termination of funding, until such time as the recipient is in compliance.
3. The recipient agrees to comply with the organizational audit requirements of OMB Circular A-133, Audits of States, Local Governments, and Non-Profit Organizations, as further described in the current edition of the OJP Financial Guide, Chapter 19.
4. The Project Director and key program personnel designated in the application shall be replaced only for compelling reasons and with the concurrence of OJP. OJP will not unreasonably withhold concurrence. All successors to key personnel must be approved, and such approval is contingent upon submission of appropriate information, including, but not limited to, a resume. Changes in other program personnel require only notification to OJP and submission of resumes, unless otherwise designated in the award document.
5. Approval of this award does not indicate approval of any consultant rate in excess of \$450 per day. A detailed justification must be submitted to and approved by the Office of Justice Programs (OJP) program office prior to obligation or expenditure of such funds.
6. The current edition of the OJP Financial Guide provides guidance on allowable printing activities. In addition, the recipient must submit all reports and written products resulting from this award to OJJDP for review and comment prior to publishing. The recipient must submit to OJJDP for approval any reports or written products that the grantee will publish using grant funds. Any publication, report or other written product produced with grant funds must prominently display the OJJDP and ONDCP logo on the cover page.
7. Grantee agrees to comply with all confidentiality requirements of 42 U.S.C. section 3789g and 28 C.F.R. Part 22 that are applicable to collection, use, and revelation of data or information. Grantee further agrees, as a condition of grant approval, to submit a Privacy Certificate that is in accord with requirements of 28 C.F.R. Part 22 and, in particular, section 22.23.
8. Grantee agrees to comply with the requirements of 28 C.F.R. Part 46 and all Office of Justice Programs policies and procedures regarding the protection of human research subjects, including obtainment of Institutional Review Board approval, if appropriate, and subject informed consent.
9. The grantee may not obligate, expend or drawdown funds until the SF269 for grant #2002GPCX0034 for quarters ending 12/31/02 to 6/30/03 have been submitted to OC and a Grant Adjustment Notice has been issued to remove this special condition.



U.S. DEPARTMENT OF JUSTICE
OFFICE OF JUSTICE PROGRAMS

Office of Juvenile
Justice and Delinquency
Prevention

AWARD CONTINUATION
SHEET
Grant

PAGE 2 OF 2

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